

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 5/16/2018

SELECTMEN IN ATTENDANCE: George F. Miller, Chairman Wendy F. Cochrane, Clerk Heather Martin-Sterling, Member

TOPIC		ACTION
	Meeting Convened at 6:00 pm at Town Hall Hearing Room, 1 North Main St.	
Minutes	<ul style="list-style-type: none"> - Minutes approved for May 2, 2018 – Regular Session 	Minutes approved by Cochrane, Miller sec. – Voted
Meeting Mail	<ul style="list-style-type: none"> - The Selectmen reviewed a notice of South Coast Rail’s Final Supplemental Environmental Impact Report - The Board looked over a notice from Department of Agricultural Resources regarding vegetation management plan along railroad rights of way <p align="center">Meeting taken out of order until 6:30pm</p>	<p>Motion to file made by Cochrane, Sterling sec. – Voted</p> <p>Motion to file made by Cochrane, Sterling sec. – Voted</p>
New Business	<ul style="list-style-type: none"> - The Board received a notice from Commonwealth Department of Telecommunication and Cable regarding contract with Comcast Cable Communications Inc. which is set to expire on 6/21/2021. Mr. Coutinho stated that they are required to notify us 36 months in advance just to start the process. We need to have a more proactive Cable Committee and they need to review the contract. People interested in this should submit their interest. The only alternative in the area is Verizon. Once we have an established committee we can look into alternatives. Selectman Cochrane noted that people seem to be fed up with Comcast and it would be nice to have options. Miller would like Mr. Coutinho to let them know if there is anyone still active in the Committee at the next meeting. - The Board approved a Common Victualler License for Berkley Athletic Association. - The Selectmen approved two events on the Common put on by the Berkley Firefighters Association <ul style="list-style-type: none"> • June 17, 2018 for the Annual Fire Muster and invitation to the Board to attend the Muster • August 19, 2018 for the Annual Motor Vehicle Show 	<p>Motion to file made by Cochrane, Sterling sec. – Voted</p> <p>Motion to issue made by Cochrane, Sterling sec. – Voted</p> <p>Motion to approve June 17, 2018 and August 19, 2018 use of the Common made by Cochrane, Sterling sec. – Voted</p>

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- The Board approved a Common use request from the Friends of the Berkley Library for two events
 - June 23, 2018 for the Summer Fest
 - July 28, 2018 for the Touch-a-Truck

- The Board approved a Common use request for Memorial Day Ceremony on May 28, 2018 from the American Legion – a Town sponsored event

- Contract signing for the Community Compact Agreement for a Municipal Master Plan in the amount of \$30,000. Miller explained that the Selectmen and Town administrator and the Lt. Governor worked together to get this grant to help the community. Miller stated that he was pleased with this and that will help us not have to dip into Town funds.

Motion to approve June 23, 2018 and July 28, 2018 use of the Common made by Sterling, Cochrane sec. – Voted

Motion to approve made by Cochrane, Sterling sec. – Voted

Motion to enter into agreement with Community Compact for a Master Plan made by Cochrane, Sterling, sec. – Voted

Motion that the Board will sign the Community Compact made by Cochrane, Sterling sec. – Voted

Tabled

- The Board received a request from the Highway Surveyor to hire Raul Lopez as a truck driver. Miller asked the Highway Surveyor if he felt the applicant was a good candidate. Mr. Rose replied he does. The Board thanked Raul Lopez for coming in to meet them and wished him luck.

- The Board received a letter from the Board of Appeals and Planning Board regarding increase in paygrade and review of nonunion employee part-time grade grid. Mr. Coutinho stated that there are only a few people still on the personnel non-union grid. He stated that the grid has not been updated in a number of years. It is recommended that they are moved the three people on that grid up to Grade 10. He also noted that the current grid does not coincide with minimum wages regulations. Miller noted that these salaries are paid from revolving funds and not taxation. It is not coming from the budget. Selectman Cochrane also commented that we could not hire someone with this grid and it is not up to date.

Motion to hire made by Cochrane, Sterling sec. – Voted

Motion to move from a Grade 8 to a Grade 10 for the Conservation Commission, Board of Appeals, Planning Board, and Soil Board and all Board Secretaries Made by Cochrane, Sterling sec. – Voted

Town Administrators Report

Personnel Board

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Appointments

- The Board met with the Finance Committee to review their FY19 budget recommendations. Ed Hoak spoke stating that the Finance Committee on Monday reviewed two budgets. One included the ballot approved proposed Proposition 2 ½ Override. And one if it fails. The FinCom also voted to endorse the Finance Advisory Committee proposed transfer of available cash in the amount of \$1,326,755 to Capital Projects, coverages in cost of excess snow and ice removal, additional funding for the Town's Master Plan, and a transfer to our general stabilization fund. Budget one without the override will essentially maintain the status we have maintained for several years. With an increase of apx. 2% increase as in previous years. Budget #2 with the override going through most significantly adds funds to our stabilization account that was depleted. It also appears we will be healthy for the next eight years or so with the school system. Provides for a part-time Council on Aging Director among other things. This one has sustainability for years as well. Miller thanked Ed Hoak for the concise report on the budgets. Cochrane thanked him for his hard work contributing on the budgets. Sterling asked if it was going to be made public before the meeting. Town Administrator said it needs to be cleaned up a bit but it could be. Mr. Coutinho stated that they would publish the summary but not the line items. Joe Freitas also thanked Ed Hoak for all of his work through the years.
- Joe Freitas spoke he wanted to be reconsidered to be reappointed to the Finance Committee. Miller said they would certainly welcome him.

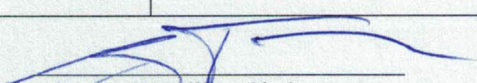
Informational – No action taken

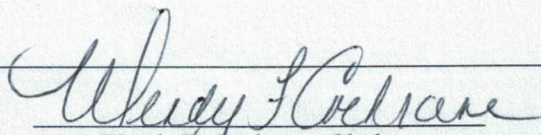
Public Input

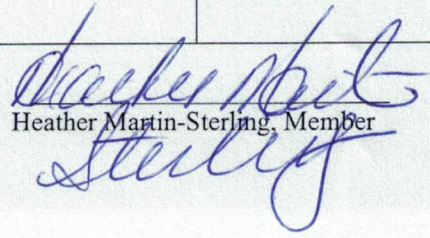
Meeting Adjourn

Motion to adjourn made by Cochrane, Sterling sec. – Voted

Next Regular Meeting June 6, 2018


George F. Miller, Chairman


Wendy F. Cochrane, Clerk


Heather Martin-Sterling, Member

Alan G. Coutinho, Town Administrator